## **CLEARANCE PROCEDURE FOR GRADUATING UG/ PG STUDENTS**

Graduating students are required to complete following steps for their clearance: -

**Step 1**. Getting "Clearance From" signed from all concerned Depts/ offices of MCS on hard copy.

<u>Step 2</u>. Depositing duly completed "Clearance Form" in Exam Branch, MCS and get back their original educational documents.

**Step 3**. Initiating clearance request on Qalam.