

JOINING INSTRUCTIONS

POSTGRADUATE NUST STUDENTS (SESSION - 2026)

General

1. Military College of Signals (MCS) is a constituent College of National University of Sciences and Technology (NUST). MCS is one of the premier training institutions of the Pakistan Army and is the most prestigious place of learning in the field of **Electrical Engg, Software Engg, Information Security, Computer Science, Software Engineering, Artificial Intelligence and Quantum Information Science**. Commandant Military College of Signals (MCS) congratulates you on your meritorious selection as postgraduate student and welcomes you to join this institution.

2. Location / Address/E-mail/Website

- a. **Location.** MCS is situated on the junction of Humayun Road and Khadim Hussain Raod, Rawalpindi Cantt at a distance of approximately 28 kilometers from Benazir Bhutto International Airport and 4 kilometers from Rawalpindi Railway Station. A sketch showing the location of MCS and the Cadets Hostel is attached as **Annex - A** to these instructions.
- b. **Postal Address.** Military College of Signals, Humayun Road, Rawalpindi Cantt, Postal Code 46000.
- c. email: mcs@nust.edu.pk
- d. Web site : www.mcs.nust.edu.pk
- e. Online registration is mandatory for all students.

3. Important Telephone Numbers

S#	Name	Designation	Contact No
a.	Dr. Adil Masood Saddiqi	Dean / Chief Instructor, Engg Div	051-9272102
b.	Prof Dr. Imran Usman	HoD CSE Dept	051-9270284
c.	Dr. Faisal Akram	HoD EE Dept	051-9272948
g.	Dr. Babar Aslam Baloch	HoD H&BS Dept	-
d.	Assoc Prof Dr. Shahzaib Tahir	HoD IS Dept	051-9270097
e.	Engr Qaiser Nawaz	SO (NUST)	051-9272097
f.	Engr Tahir Hussain	DD Exams	051-9274670
h.	Engr Tahir Imran	GSO-I Academic, Engg Div	-
i.	Engr Umm-e-Aiman	GSO-II Academics, Engg Div	-

4. **Reporting on Arrival.** All students should report at Military College of Signals, Humayun Road Rawalpindi, on **Monday, 14 September 2026 at 1200 hrs** alongwith filled NUST registration form (copy att) and submit that in respective Depts. Please do not forget

to bring your **selection letter & CNIC**. Reception plan for the new arrivals is attached as **Annex - B**

5. **Inability to Join on Due Date**. In case a selected student is unable to join on the due date because of unavoidable circumstances, he/she must inform the College immediately on address/telephone mentioned at para 3.

ORGANISATION AND FACULTY/STAFF

6. **College Organization**. MCS is organized into four divisions, Administration Wing, Combat Wing, Engineering Wing and Research & Development Wing. Engineering Wing is responsible to undertake academic studies under NUST programs (**Annex C**).

7. **Faculty and Staff**. All faculty members are highly qualified from the world's best universities and are expert in their areas of interest. The administrative staff ensures smooth administration of the students and the faculty. For details please visit www.mcs.nust.edu.pk

DOCUMENTATION

8. **Documentations**. Before reporting in MCS, students are required to complete below mentioned activities, which are mandatory:-

- a. Signup at <https://registration.mcs.edu.pk/> and fill in the online registration form. Take two prints of these forms and bring along on first day. Facility of online registration will be available at the reception also. However, this will cause delay and inconvenience to the students.
- b. **STUDENTS MUST BRING ORIGINAL DEGREE OF MATRIC,FSC AND BE DEGREE.IN CASE OF O/A LEVEL STUDENTS MUST BRING "STATEMENT OF RESULTS" OF A LEVEL AND ORIGINAL O LEVEL IBCC ON FIRST DAY. STUDENTS WITHOUT THE ORIGNAL DEGREES WILL BE RETURNED BACK WITHOUT REGISTRATION.**
- c. 4 x photocopies the degrees duly attested by a Class-1 gazetted officer.
- d. Undertaking (affidavit) on a judicial paper (stamp paper) worth Rs.100/- each as per specimen attached as **Annex – D**, duly attested by a Class-1 Magistrate. Two such copies of the undertaking (both signed) duly completed in all respects should be submitted on first day.
- e. Certificate for not involving in political/sectarian activities (**Annex - E**).
- f. Medical Fitness Certificate (Specimen attached as **Annex - F**), to be signed by government hospital doctor.

- g. Softcopy and hardcopy of photograph (Passport-size and 1"x1" - 4 each) in proper dress code (closed collar with neck tie for males and decent attire for females. Clothes should be preferably in dark color).
 - h. 4 x photocopies of Computerized National Identity Card (CNIC).
 - i. 4 x photocopies of Discharge Certificate/Pension Book (Ward of Military Personnel only).
9. **Admission Conditions.** On completion of above requirements, a student will be admitted in Military College of Signals on provisional basis. The confirmation of admission is subject to verification of original degrees/certificates from the awarding authorities. Students are hereby cautioned that if at any stage, the documents submitted by them are found to be false/forged; he/she will be expelled from the college with forfeiture of all the dues. The student shall also be liable to legal action deemed necessary by the college.
10. **Tuition Fee**
- a. **STUDENTS HAVE TO PAY THEIR FEE IN ADVANCE BEFORE THE COMMENCEMENT OF SEMESTER OTHERWISE THEY WILL NOT BE ELIGIBLE TO SIT IN THE CLASS.**
 - b. Fee for the 1st semester is collected by Main Office NUST. Rest of the tuition fee is required to be deposited in designated branches through Bank Challan Form issued by Main Office NUST and delivered through MCS. College copy of the Bank Challan Form is required to be deposited in MCS.
 - c. Full tuition fee will be charged for on-campus duration. The student who does not complete the course work within the on-campus duration will continue to pay full tuition fee till completion of course work. Thereafter, the student will be charged 50% of the tuition fee till completion of degree requirement. Off-campus tuition fee during research phase is charged for continuation of registration with the University and utilization of institutional facilities (such as library, laboratories, help from faculty etc).
11. **Duration of Courses.** The total duration of the course is 103 weeks (1- ½ calendar years). The course organisation is as follows:-

a.	Fall Semester	17 Weeks
b.	Semester Break	1 Week
c.	Spring Semester	17 Weeks
d.	Summer Break	6 Week

e.	Summer Semester	9 Weeks
f.	Thesis Semester	54 Weeks
	Total	104 Weeks

12. **Working Sch.** There are five working days (Mon – Fri), all PG cls are conducted in the evening from **1700 hrs to 2000 hrs**.

13. **Examination and Grading Systems.** MCS, fol Semesters Sys like other leading institutions, which is more exigent and challenging than the annual sys. In this sys, the students need to study on reg basis throughout the semester as they have to take a no of tests for each sub during the semester. The students are eval and assessed on Relative Grading System based on the cluster of performance of the cl. In this sys, semester GPA is computed on grd/pts obtained in each semester and cumulative GPA is calc basing on all the grd pts and the credits of the completed courses. The passing grd in each subj is 'C' and min cumulative GPA 3.00/4.00 is req to qual for the award of the deg. MS thesis is also graded and grd contributes towards final cumulative GPA.

14. **MS Thesis.** Thesis is mandatory for completion of MS Program. During second semester of course work, the students are asked to select/identify the topic for their research work. The student is required to do preliminary study in the relevant field during the second semester and formulate his thesis guidance committee. Final semester of 26 weeks is available to the student for thesis work. MS degree is awarded to the students only after the successful completion of 30 credit hours including thesis for research based MS. Maximum of 20% students (facing difficulties in research) can be transferred to course work based MS, as per latest NUST policy.

15. **Class Rooms/ Lecture Halls.** All class rooms/ lecture halls are air conditioned and adequately furnished with state-of-the-art audio visual aids.

16. **Library.** MCS Lib is the fully computerized library that has been providing excellent service and facilities to fulfill the information needs of students. The library is equipped with state-of-the-art system and technology. It has a collection of over 30,500 books and 75000 offline e-books collection.

- a. **Digital Library.** MCS library is a member of Higher Education Digital Library program. It provides to research scholars with access to international scholarly literature based on electronic (online) deliver, providing access to high quality peer- reviewed journals, database and articles across a vide range of discipline through campus wide network access through IP. The IEEE

are the world's most respected source of accurate, up-to-date information related to Electrical Engg , Electronics, Computer Science, IT, Applied Physics and another related technical discipline from Computer Science application to Nuclear Power Engg, the IEEE Electronic Lab offer authoritative coverage of the world's leading journals, conferences proceedings, and technical standard.

- b. **HEC-E-library**. E-library offers a wide verity of content across many subjects areas, especially in technical, business and social science. It acquires integrated colns of eBooks and other authoritative titles to their selection from the world's leading academic and professional publisher. 14,200 eBooks will be accessible.

17. **Laboratories**. Well-equipped state-of-the-art laboratories are available for quality engineering education and research. The labs at MCS stand second to none.

18. **Auditorium**. College auditorium (Nawaz Shaheed Auditorium)/Seminar Hall has a seating capacity of approximately 450 personnel. It is used for organising various activities like movie shows, college functions including convocation, open house and declamation contests etc.

19. **Internet**. A 24 hours internet service is provided to all the faculty members and students both at campus as well as their residences (residing in college provided accommodation only).

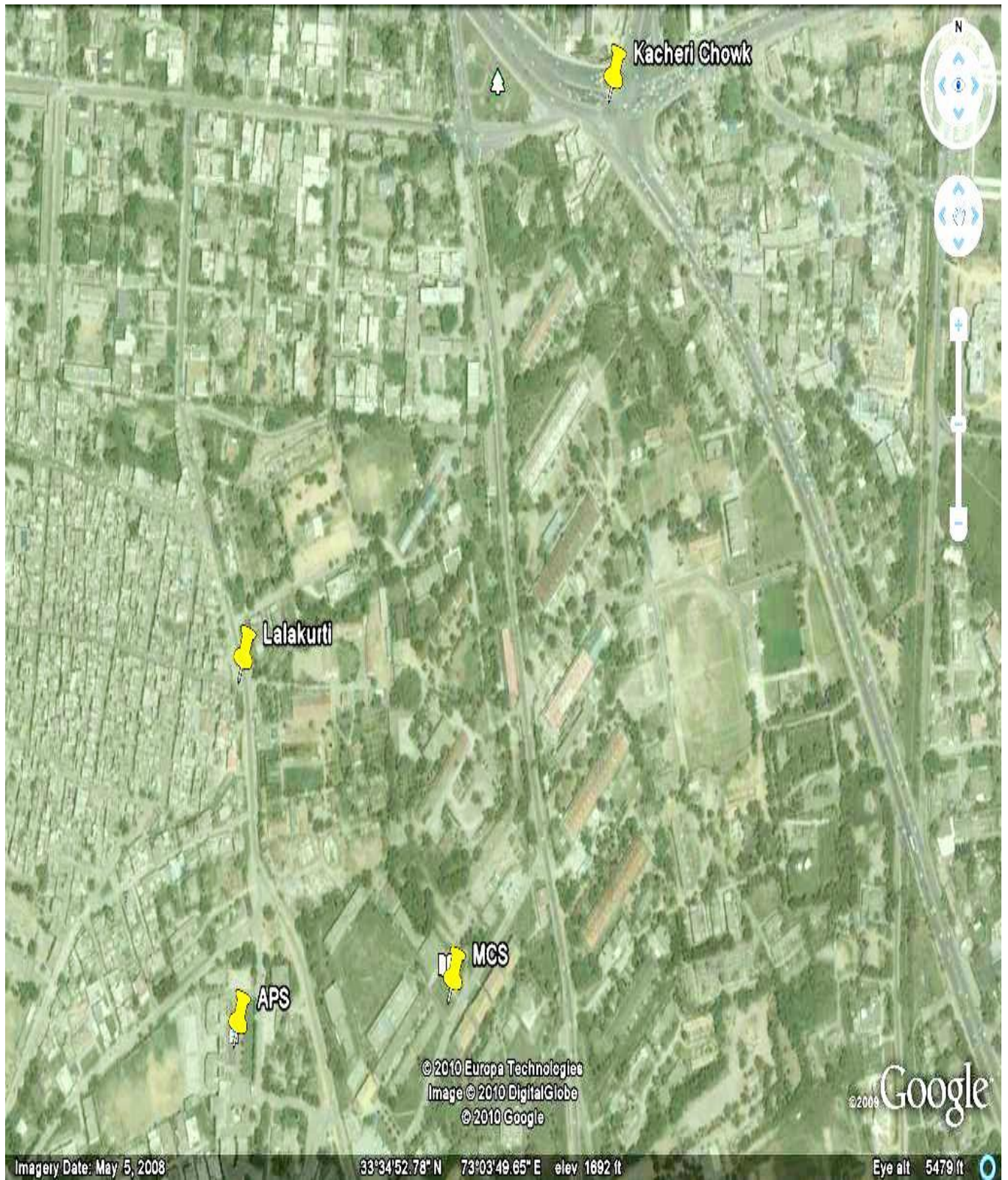
20. **Extracurricular Activities**. A variety of recreational facilities are available including Literary Club, Debating Society, Photography Club and Dramatic Club.

21. **R & D Activities**. MCS has a well equip R&D estb to pursue the research, design and dev activity in the fds of Comm Sys and Comm Security. This org provides a very good base for pursuing the R&D activities to the students of PG courses.

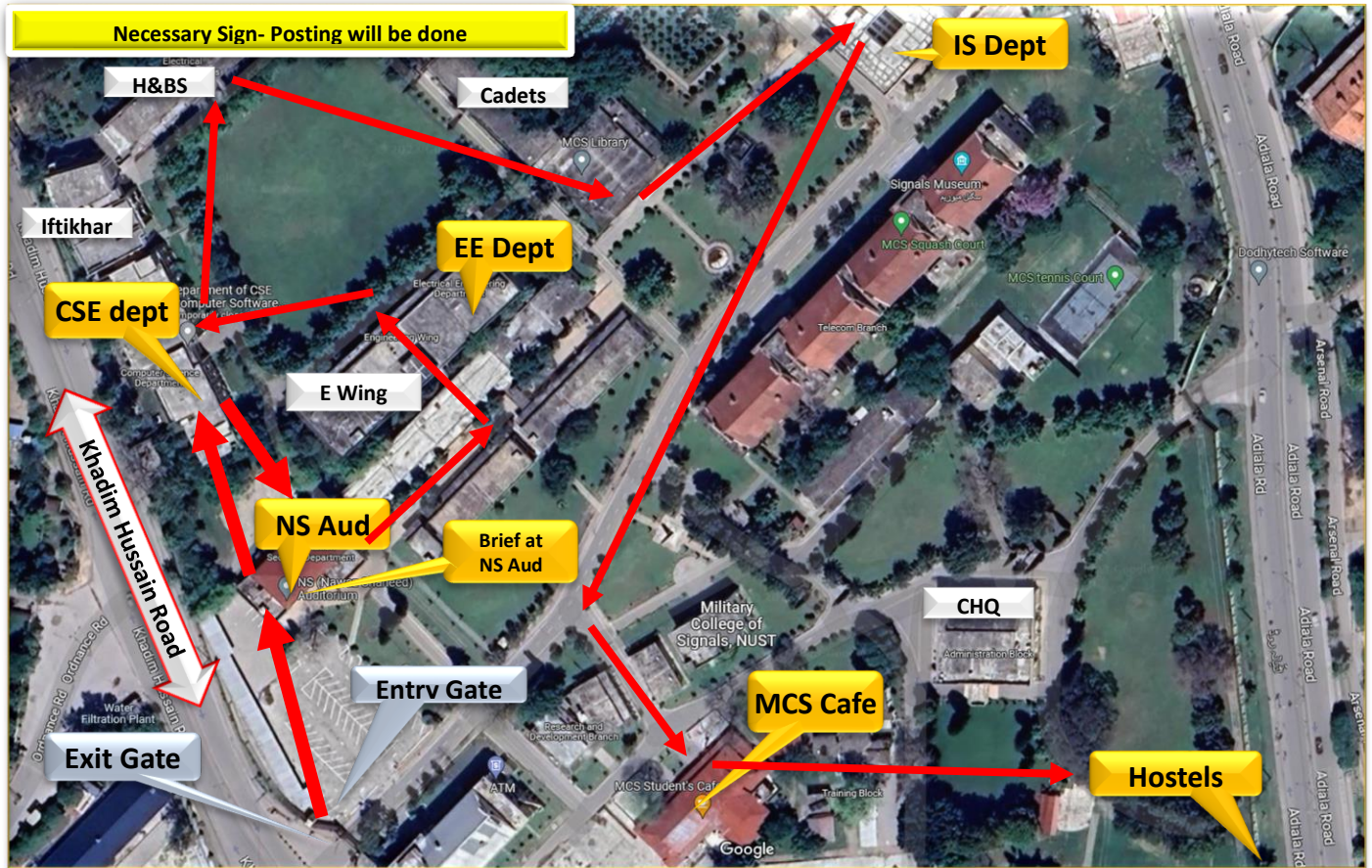
22. **CONDUCT OF TRAINING/BRIEFING**

- a. **Conduct of Training at MCS**. A detailed briefing will be given about the conduct of training, examinations/tests and associated regulations to the students at the start of the course by Dets.
- b. **Discipline**. Every individual is required to abide by all instructions contained in this booklet or passed on from time to time in college through circulars / instructions from college authorities.

Annex A



DEPTS GUIDE MAP



RECEPTION PLAN
14 SEPTEMBER 2026

S/No	Details	Time	RV
1.	Arrival / Reception	1200-1400	Iftikhar Block
2.	Registration, Filling of Forms / Payment of Dues	1400-1500	CSE Lec Hall
3.	Briefing by concerned PG Coord	1500-1530	Iftikhar Block
4.	Visit of Laboratories/ Library	1530-1700	Computer Software Engineering, Electrical Engineering Departments and Library
5.	Class	1700-2000	Respective Classrooms

COLLEGE ADMINISTRATION

S#	Title	Name	Designation
1.	Engr	Sajjad Haider Khan	Commandant MCS
2.	Dr.	Adil Masood Siddiqi	Chief Instructor Engineering Wing/ Dean
3.	Dr.	Prof Imran Usman	Head of Department of Computer Software Engineering
4.	Dr.	Babar Aslam Baloch	Head of Department of Humanities and Basic Sciences
5.	Dr.	Faisal Akram	Head of Department of Electrical Engineering
6.	Dr.	Assoc Prof Shahzaib Tahir	Head of Department of Information Security
7.	Engr	Tahir Hussain	General Staff Officer-1 (Exams)
8.	Engr	Tahir Imran	General Staff Officer-I (Academic), Engineering Wing
9.	Engr	Umm-e-Aiman	General Staff Officer-II (Academics), Engineering Wing
10.	Engr	Qaiser Nawaz	General Staff Officer-I (NUST Affairs)
11.	Engr	Shahid Abbas	Assistant Adjutant & Quarter Master General
12.	Engr	Usama Hameed Tarar	Adjutant
13.	Engr	Haroon Khurshid	Mechanical Transport Officer

SURETY BOND

1. I _____ (herein after called the trainee) and surety _____ (herein after called the surety) do hereby bind ourselves and each of us and heirs, executors and administrators to abide by the terms and conditions of NUST after having been selected against “civil student of NUST” seat at Military College of Signals.
2. During studies I (trainee) shall abide by the College discipline and rules, regulations and standing orders/procedures concerned and pay all expenses in due time. Any violation of these will make me (trainee) liable to be expelled from the College which shall be without right of appeal in any court of law. During studies if I (trainee) be expelled by the College on any ground, or deliberately fail will not be allowed to continue studies, I (trainee) will lose my seat in the College and would not be allowed to continue studies in any of the NUST institutions.
3. I (trainee) will abstain from any political activity during my tenure of studies at Military College of Signals. If I (trainee) found guilty of an act which is forbidden by NUST authorities will be liable for expulsion from the institution.

Trainee

Signature _____
Name _____
S/D/O _____
Designation/Status _____
Address _____

Surety (Parents/Guardian)

Signature _____
Name _____
S/D/O _____
Designation/Status _____
Address _____

**Signature of the Class-1 Magistrate
(With stamp)**

POLITICAL AFFILIATION CERTIFICATE

It is certified that Mr/Mrs/Miss. _____ Son/Wife/ Daughter of
Mr. _____, Resident of _____ is
neither affiliated with any political party nor involved in sectarian activities.

(Signature of Student)

Dated _____

(Signature of Class-1 Gazetted
Officer with Stamp)

MEDICAL FITNESS CERTIFICATE

I, the undersigned hereby certify that
_____ S/O _____ CNIC No
_____ is not suffering from any communicable disease and is
healthy in all respects. He is also physically fit to undergo intense physical exercise/ activity.

Stamp

(Signature of Doctor)

			s %age		& Indicate if it is PEC / HEC / PM&DC recognize d or not	
Matriculation / Equivalent				Not Require d	Not Required	
Intermediate / Equivalent						
Bachelors (_____						
)						
Masters (_____						
)						

Leave it Blank (for Office Use Only)

NUST Roll No. Registration No. Date of Submission: _____
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Degree. _____ Institution. _____ Discipline: _____ Merit No: _____ Detailed Wtg: _____ Clerk: _____
